

16<sup>th</sup> June 2017



Dear Year 11 student

As of today you have completed all of your GCSE exams, therefore you are no longer required to attend Ebor Academy Filey.

If for any reason you need to visit school to speak to a member of staff you are required to sign in at reception on arrival, and sign out on exit, as expected of all visitors to the school.

I would like to take this opportunity to thank you for all your resilience this year and for working hard to meet the Academy expectations over the last 2 years.

If you have not already done so, please return all text and revision books to school and also your locker key.

### Prom

**Please remember that the Prom date is Friday 30<sup>th</sup> June and you should arrive at 7pm for a 7.30pm start.** As car parking at the Hackness Grange is limited may I suggest that if you wish to have your photograph taken with your transport you do so before leaving home, allowing your driver to drop you off and then leave the hotel grounds to avoid congestion. If family and friends are coming to see you arrive at the Hackness Grange in all your finery they should use the village hall car park, which is just a short walk to the hotel, or Lockey's Farm next to the village hall. Last year we did encounter problems with prom transport being unable to enter the grounds due to family/friends already filling up the car park and so your consideration in this would be greatly appreciated. Coach transport for the return journey has been arranged for ALL students and will arrive back at Ebor Academy Filey at approximately midnight, when a responsible adult should meet you for your onward journey home. ALL students are expected to use the coach transport and not arrange their own lifts from the hotel as it will assist with supervision and staff will know exactly how many students should be on the coach.

### Exam Results

**GCSE results day is Thursday 24<sup>th</sup> August and school will be open from 9.30am until 12pm** for you to collect your results which will be issued in the Gym. There will be three collection points, when you are ready to collect your results, please make sure you are in the right line! You will need to sign to say you have collected your results in person. After 12pm you may call in at reception to ask for your results. Reception is not usually staffed in the holidays so you may have to wait to be seen.



There will be representatives from some of the local colleges available on results day, as well as some members of school staff who you can talk to if you feel you haven't got the results you wanted or were expecting. In some circumstances school can submit an Enquiry About Results, but there is a charge for this service and you need to be aware that your mark can go down as well as up and this **must** be considered before you give your consent.

If you can't attend school at this time but still want your results, you may ask a representative to collect them for you, but you need to send them with a letter of authorisation. The letter must be signed and dated by you and must say that you authorise that person to collect your results on your behalf. They should bring in some form of photo ID as the person handing out the results may not know them; your representative will need to sign to say they have collected them for you.

Alternatively you could send an A5 stamped addressed envelope into school prior to the results day, along with a signed letter asking us to post your results. You will need to make sure that you have sufficient postage on the envelope – a first class stamp costs 65p. Please bear in mind that Ebor Academy Filey will take no responsibility for results lost in the post.

I hope that you get the results you have worked so hard for and would like to take this opportunity, on behalf of all the school staff, to wish you well in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read "A. Galbraith".

Mr Galbraith  
Headteacher